

Job description

Writing and analysis officer

Job : Writing and analysis officer
Location : Teleworking
Duration of volunteering : Minimum 6-month volunteer commitment or 2-month full-time internship

Presentation of the organisation

The Gender Institute in Geopolitics is a think tank committed to providing an innovative perspective on international relations through diverse and original activities that embrace the gender prism. The IGG offers varied and specialised content through written publications: reports, articles, fact sheets, news items.

All publications transmit values that are important to the IGG: intellectual honesty, open-mindedness and inclusiveness. These values are shared by more than a hundred motivated and talented volunteers across the different poles of the think tank.

Job description

The candidate will work mainly in collaboration with the managers of the research department and the volunteer reviewers. He/she will carry out scientific assignments in the field of gender and geopolitics, in connection with all the think tank's activities. The duties of the analysis editor include the regular writing of academic writings (articles, reports, etc) at a rate of one every two months. For this position, it is necessary to produce thorough and rigorous research work.

As an analytical writer, the candidate will be responsible for the following tasks:

- Carrying out in-depth research on a topic related to the IGG's themes (gender and geopolitics).
- To articulate a coherent plan in collaboration with the managers of the research department.
- Anchor the writing in a theoretical and spatio-temporal framework.
- Write a paper within the given timeframe (one paper every two months).
- Follow up with the members of the internal team

Training and skills

- Have an international relations, geopolitical or other relevant background;
- Demonstrate a strong background in gender or feminist studies;
- Experience in scientific research and academic production;
- Excellent writing skills;
- Be familiar with bibliographic standards;
- Be rigorous, organised, autonomous and reactive;

To apply, send your CV and a short motivation letter to the following e-mail address: contact@igg-geo.org. Please specify the title of the job you are applying for in the subject line.

Driven by an inclusive vision and a desire to participate in the emergence of a fully egalitarian society, the Institute stands out for its youthful component and its commitment to promote gender in international relations. All those who share these values are therefore encouraged to apply.